



### Prevent Duty Risk Assessment/Action Plan (Updated February 2022)

No	Prevent Vulnerability/Risk Area	Risk Y/N	Action taken/already in place to mitigate/address risk	Owner	When	RAG
1	<p><b><u>Leadership</u></b> Do the following people have a good understanding of their own and institutional responsibilities in relation to the "Prevent Duty"?</p> <ul style="list-style-type: none"> <li>• Chief Executive Officer</li> <li>• Senior Leadership Team</li> <li>• SL/Deputy DSL</li> <li>• Staff (inc. Apprentices) – p/t and f/t.</li> </ul>	Y	<p>Yes.</p> <p>DSL makes sure that all staff members undertake annual certificated online Prevent Training. <a href="https://www.foundationonline.org.uk/course/index.php?categoryid=14">https://www.foundationonline.org.uk/course/index.php?categoryid=14</a></p> <p>Additional update training throughout the year, I line with business calendar and tang plan.</p>		Ongoing	G
2	<p><b><u>Partnership</u></b></p> <p>1) Is there active engagement from Ignite Sport UK's managers and leaders?</p> <p>2) Does Ignite Sport UK have an identified single point of contact (SPOC) in relation to Prevent?</p> <p>3) Does the institution engage with the ESFA Regional Prevent Coordinator, Local Authority Police Prevent Leads and engage with local Prevent Boards/Steering Groups at Strategic and Operational level?</p>	Y	<p>1) Yes.</p> <p>2) Yes. DSL – Hannah Bladen – Dep DSL Steph McNeill</p> <p>3) Has the system in place to report: Alamgir Sheriyar Email: <a href="mailto:alamgir.sheriyar@education.gov.uk">alamgir.sheriyar@education.gov.uk</a> Telephone: 07468 714 372</p>		Ongoing	G

3	<p><b>Staff Training</b></p> <p>Do all Ignite Sport UK staff have sufficient knowledge and confidence to:</p> <p>1) exemplify British Values in their management, teaching and through general behaviours at Ignite Sport UK</p> <p>2) understand the factors that make people vulnerable to being drawn into terrorism and to challenge extremist ideas which are used by terrorist groups and can purport to legitimise terrorism</p> <p>3) have sufficient training to be able to recognise this vulnerability and be aware of what action to take in response</p>	Y	<p>Yes</p> <p>1. British Values are embedded with delivery and curriculum.</p> <p>2. All staff have regular Prevent training</p> <p>3. Yes – Regular update training.</p>		Ongoing	G
4	<p><b>Welfare, Pastoral and Chaplaincy Support</b></p> <p>1) Are there adequate arrangements and resources in place provide pastoral care and support as required by Ignite Sport UK.</p> <p>2) Does the institution have chaplaincy provision or is this support signposted locally or brought in? 3) Are their adequate monitoring arrangements to ensure that this support is effective and supports the institutions welfare and equality policies?</p> <p>4) Does the chaplaincy support reflect the student demographic and need?</p>	Y	<p>Yes.</p> <p>1. 1:1s, mentoring, performance reviews – signposting to external support, as required.</p> <p>2. No.</p> <p>3. N/A</p> <p>4. N/A</p>		Ongoing	A
5	<p><b>Speakers and Events</b></p> <p>1) Is there an effective policy/framework for managing speaker requests?</p> <p>2) Is it well communicated to staff/students and complied with?</p> <p>3) Is there a policy/framework for managing on site events?</p>	N	<p>1. No, speakers are always by invite only. However, Apprentices are encouraged not to access online speakers who are controversial.</p>		Ongoing	G

	4) Are off site events which are supported, endorsed, funded or organised through Ignite Sport UK subject to policy/framework?		<p>2. Yes. All Staff members are fully engaged in this.</p> <p>3. No campus events take place whilst learners are present.</p> <p>4. N/A</p>			
6	<p><b><u>Safety Online</u></b></p> <p>1) Does Ignite Sport UK have a policy relating to the use of IT and does it contain a specific reference and inclusion of the Prevent Duty?</p> <p>2) Does Ignite Sport UK employ filtering/firewall systems to prevent staff/students/visitors from accessing extremist websites and material?</p> <p>3) Does this also include the use of using their own devices via Wi-Fi?</p> <p>4) Does the system alert to serious and/or repeated breaches or attempted breaches of the policy?</p>	Y	<p>1. Yes.</p> <p>2. Yes. Internal firewall in place.</p> <p>3. Yes.</p> <p>4. Damaging website/contents are blocked automatically.</p>		Ongoing	G
7	<p><b><u>Prayer and Faith Facilities</u></b></p> <p>1) Does Ignite Sport UK have prayer facilities?</p> <p>2) Are they good governance and management procedures in place in respect of activities and space in these facilities?</p>	Y	<p>1. No – local multi-faith institutions identified and available to access</p> <p>2. N/A</p>		Ongoing	A
8	<p><b><u>Site Security (OCFC)</u></b></p> <p>1) Are there effective arrangements in place to manage access to the site by visitors and non-students/staff?</p> <p>2) Is there a policy regarding the wearing of ID on site? Is it enforced?</p>	Y	<p>1. Yes. Secure site - Signing in and out procedures in place at Reception.</p> <p>2. Yes. All staff have Ignite Sport UK phot lanyards – all visitors are supplied with</p>		Ongoing	G

	<p>3) Are dangerous substances kept and stored on site?</p> <p>4) Is there a policy in place to manage the storage, transport, handling and audit of such substances?</p> <p>5) Is there a policy covering the distribution (including electronic) of leaflets or other publicising material?</p> <p>6) Does Ignite Sport UK intervene where off site activities are identified or are likely to impact upon staff and/or students i.e., leafleting, protest etc?</p>		<p>Lanyards on arrival and returned on signing out/departure.</p> <p>3. No.</p> <p>4. N/A</p> <p>5. No</p> <p>6. Yes.</p>			
9	<p><b><u>Safeguarding</u></b></p> <p>1) Is protection against the risk of radicalisation and extremism included within Safeguarding and other relevant policies?</p> <p>2) Do Safeguarding and welfare staff receive additional and ongoing training to enable the effective understanding and handling of referrals relating to radicalisation and extremism?</p> <p>3) Does Ignite Sport UK utilise Channel as a support mechanism in cases of radicalisation and extremism?</p> <p>4) Does Ignite Sport UK have a policy regarding referral to Channel identifying a recognised pathway and threshold for referral?</p>	Y	<p>1. Yes. An updated policy is in place.</p> <p>2. Yes. DSL and Deputy DSL receive update training and policy update is communicated with other staff members.</p> <p>3. Yes. A clear process map is used on when to refer and how. (Attached at the end of this document)</p> <p>4. No</p>		Ongoing	G
10	<p><b><u>Communications</u></b></p> <p>1) Is the Prevent Leader, and their role, widely known across the institution?</p>	Y	<p>1. Yes. Learners and staff members are aware of the name and leads – DSL and Deputy DSL – Hannah Bladen and Steph Mc Neill.</p>			

	<p>2) Are staff and students made aware of the Prevent Duty, current risks and appropriate activities in this area?</p> <p>3) Are there information sharing protocols in place to facilitate information sharing with Prevent partners?</p>		<p>2. Yes. Regular update via staff training and updates.</p> <p>3. Yes. Following 4 themes:</p> <p>Relevant Adequate Accurate Timely</p>		Ongoing	G
11	<p><b><u>Incident Management</u></b></p> <p>1) Does Ignite Sport UK have a critical incident management plan which is capable of dealing terrorist related issues?</p> <p>2) Is a suitably trained and informed person identified to lead on the response to such an incident?</p> <p>3) Does the Communications/Media dep't understand the nature of such an incident and the response that may be required?</p> <p>4) Does Ignite Sport UK have effective arrangements in place to identify and respond to tensions on or off site, which might impact upon staff, student and/or public safety?</p> <p>5) Are effective arrangements in place to ensure that staff and learners are appraised of tensions and provide advice where appropriate?</p>	Y	<p>1. Yes. A business continuity plan is in place that covers terrorism.</p> <p>2. Yes – CEO – Justin Merritt.</p> <p>3. No dedicated media/communication department at Ignite Sport UK, but Senior Leadership Team would appropriately communicate</p> <p>4. Yes.</p> <p>5. Yes. Staff members are trained and capable of dealing with this kind of incidents.</p>		Ongoing	G

12	<b><u>Staff and Volunteers</u></b> 1) Does awareness training extend to sub-contracted staff and volunteers? 2) Is the institution vigilant to the radicalisation of staff by sub-contracted staff and volunteers?	Y	1. Yes 2. Yes		Ongoing	G
13	<b><u>Freedom of Expression</u></b> 1) Does the institution have a Freedom of Speech/Expression policy? 2) Does this policy recognise and incorporate the risks associated with radicalisation and extremism? 3) Is the need to protect vulnerable individuals covered within this policy?	Y	1. No written policy in place. However, as part of British Value theme, Freedom of speech is taught and covered as part of pastoral delivery. All staff members and learners are aware of the freedom of speech and their responsibility. 2. N/A 3. N/A. But the individuals needed to be protected will be.		Ongoing	G
14	<b><u>COVID-19</u></b> Government and trusted COVID-19 statutory and non-statutory guidance and briefs. 1) Is Prevent lead aware of the latest COVID-19 information and apply this to consider Prevent related risk. Consideration of; the extremist response to COVID19, additional radicalisation risks and suggested actions for settings to take.	Y	1. Yes. Online safety Policy and updates – inc. social media, safeguarding and Prevent updates		Ongoing	G
15	<b><u>Anti Vaxxer's Conspiracy Theory</u></b>		1. Yes all - learners and staff are aware of the facts and benefits of Covid Vaccines. Regular			

	1) Is Prevent lead aware of the risks of spreading the theory?		<p>education to learners about the myths and misleading information on social media.</p> <p>2. Circulate regular official gov and NHS information around the vaccine.</p> <p>3. Processes in place to report anti vax protests and activity.</p> <p>4. Zero tolerance policy to harassment, bullying or aggression from anti vaxxers.</p>			
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